***Draft***

Minutes of the Annual General Meeting of the Parish Pastoral Council of St Catherine’s Church, Penrith, held on Thursday 6th July 2017 at 7.45 pm

The meeting began with a prayer for guidance

Present : Fr. Jerome Ainsworth (President), Gerard Ainsworth (Chairman), Denis Smith, Mervyn Edwards, Gerald Rowan, David Greaves, Alan Catterson, Paul Harper, Philip Holland, Eileen Holland, Michael Coen, Fiona Roebuck, Sue Chandler, Jane Plason-Scott, Pauline Routledge, John Kent, Jeanette Haslam, Lorna Mullett, (Secretary)

The Chairman welcomed members to the meeting and asked for apologies.

Apologies for absence : Martin and Rosemary Oaley, Michael Mullett

Minutes of the 2016 AGM: These having been previously circulated were approved as a correct record of that meeting.

Chairman’s Report: The Chairman thanked all members of the Council for their work and co-operation over the last year. He noted that the programme of work set out by the Practical Management Group was moving along and important projects had been completed or were ‘work in progress’. Aspects of the mission and sacramental life of the parish was in the capable hands of the Mission Life Group and the year had witnessed the Visitation of the Bishop and First Holy Communions. He commended and thanked all members of St Catherine’s school for an excellent OFSTED report and reported that he had sent a congratulatory letter, on behalf of the PPC, to the Head-teacher and staff.

Report of accounts: Jane Plasom-Scott circulated a statement of the Parish finances ending 5th April 2017. She made the following points:

* That income and expenditure had changed little since 2015-16,
* The income for the year 2016-17 totalled £58, 824 and expenditure - £71,092,
* Most of the income - £68% - came from Offertory collections and, although the number of people attending Mass was slightly down over the year, the collections were slightly up,
* The Special Collection of £732 was for the Monze Mission.
* A sizeable proportion of the expenditure – total %42 – went on Repairs and maintenance and property improvements, eg security lights and improved heating system in church. The electricity costs were slightly higher than anticipated but these should reduce. The parish now employs a contract cleaner for the Haydock Centre and Rectory with resultant higher costs.
* There is a sum of £25, 625 in freely usable funds which should meet the costs of forthcoming projects.

Fr. Jerome offered his own thanks and those of the PPC to the Finance team for the vital work.

Election of Officers for 2017-18

The following officers were re-elected

Chairman Gerard Ainsworth

Secretary Lorna Mullett

Committee Present members *en bloc*

It was noted that the PPC is still without a Vice-Chair and that this is a matter of concern. It was AGREED to address the need for officers for the 2018-19 year at the March 2018 PPC meeting. **ACTION**: Gerard Ainsworth, Lorna Mullett

Date of the 2018 AGM: to be confirmed.

There being no other business the Chairman closed the AGM.